

# Decision Schedule



## Cabinet Member for Community & Resources

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### TO ALL MEMBERS OF NEWPORT CITY COUNCIL

**Decision Schedule published on 2 October 2019**

The Cabinet Member took the following decision on 2 October 2019. It will become effective at Noon on 10 October 2019 with the exception of any particular decision, which is the subject of a valid "call-in".

The deadline for submission of a 'Call-in' request form is 4.00 pm on 9 October 2109.

Information relating to the 'Call-in' process can be found via [Democratic Services](#).

Reports relating to staffing issues/Confidential reports are not circulated to all members of the Council as part of the consultation/call-in processes.

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### **C&R 07/19**

#### **Annual Information Risk Report 2018/19**

#### **Options Considered/Reasons for Decision**

Local Authorities collect, store, process, share and dispose of a vast amount of information. The Council must meet its statutory responsibilities effectively and protect the personal information it holds throughout its life cycle; from creation through storage; use, retention, archiving and deletion.

The purpose of the council's seventh Annual Information Risk Report is to provide an assessment of the information governance arrangements for the Council and identify where further action is required to address weaknesses and make improvements.

#### **Decision**

To endorse the Annual Information Risk Report 2018-19 and proposed actions.

#### **Consultation**

Head of Law & Regulation, Head of People & Business Change and Head of Finance

All members were consulted and provided with an opportunity to comment. Any comments received and response thereafter are set out in the report.

**Implemented By: Head of Regeneration Investment & Housing**  
**Implementation Timetable: Immediate**

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COUNCILLOR D MAYER, CABINET MEMBER FOR COMMUNITY AND RESOURCES

